

CORNERSTONE PARK

GUIDELINES For MODIFICATION/CHANGE & PAINTING REQUESTS

The Cornerstone Park Subdivision utilizes a complete package application procedure. The application/request is considered complete when all required documentation and fees (if assigned) have been received. If the application/request is incomplete or if the required fee (if applicable) has not been paid, the application/request will be returned unprocessed.

General Guidelines

1. Please discuss any planned changes/modifications with your neighbor(s). Not only is this polite, but will help to avoid any potential issues.
2. Ensure the request form is complete. Incomplete forms or missing documentation will delay the approval process.
3. Please PRINT or TYPE the form.
4. If any sign(s) need to be displayed during construction, please include in request.

Modification/Change Guidelines

1. It is highly recommended that homeowners check with the appropriate Building and Inspection Department to obtain necessary permits and building code information.
2. For minor modifications/changes, a drawing, product brochure or description of the proposed addition is sufficient.
3. For larger projects, please supply:
 - a. A site plan (to scale) showing exact location of modification being requested in relation to property lines. It is suggested that a State of Georgia registered survey plat which shows property lines and easements be used. Existing fences, decks, walkways, driveways, prior improvements, etc should be indicated.
 - b. A brief description of the modification, any of the following items as applicable:
 - i. Exterior elevations
 - ii. Floor plans
 - iii. Details of materials to be used
 - iv. Pictures, catalog pages, brochures or color samples

Painting Guidelines

1. A maximum of four (4) may be used on a house. This does not include the color/stain of a deck (if applicable).
2. A palette of pre-approved colors has been developed, which are available at the Sherwin Williams store located at Hwy 92 and Main St.
3. Repainting using the existing color or a pre-approved color still requires a request form to be submitted.